

PORT CHALMERS MARINE LODGE BURSARY TRUST

2024 BURSARY APPLICATION GUIDELINES

Applicants will be assessed overall suitability, and this will include two important criteria; Financial Need, and Academic Achievement.

Supporting evidence is essential for each criteria.

Any kind of document that backs up or supports the statements that you have made in your Application should be included.

OBJECTIVE OF THE BURSARY:

The Trust will provide financial assistance to students resident in the Port Chalmers District, who may not otherwise have had the means, or may have difficulty, in pursuing a higher level of education.

WHO CAN APPLY ?

Anyone who is presently resident in the wider Port Chalmers District (as defined by the Trust) and has been living there for a minimum period of three years and who wishes to undertake tertiary training at an entry level.

You must be 21 years or under.

You cannot have already trained, studied, or completed, or be currently studying at a tertiary level.

WHAT ARE THE CRITERIA?

1 FINANCIAL NEED.

In this section you must provide evidence that it will be difficult for applicants to pay for their tuition or study fees. The sorts of things the Committee will consider, is the number of dependents in the family, other siblings who are already being financially supported by parents in tertiary study. Applicants who live at home should also state if their parents are in paid employment, and the combined amount of the income in the last year.

Applicants who are responsible for supporting dependents should indicate the details on the Application Form.

If an applicant is receiving support from the Social Development Ministry or Work and Income NZ (WINZ) or their successors, this should be included in this section.

Applicants must also disclose in this section whether or not they have applied for any other source of funding. They do not need to know the outcome of these applications

Financial need may be demonstrated by the submission and inclusion of;
(if applicable)

- A A current Bank Account(s) in the applicants name, with ongoing expenses highlighted.
- B Tenancy or Mortgage agreement, or proof of board if boarding.
- C Student loan balance from study link.
- D Letter from WINZ or other Government Department, regarding any student allowances.
- E If living at home, a breakdown of the Income details of the parents or guardians in the home. ***(This will be treated with the utmost confidentiality, and may be submitted separately if necessary)***

2 ACADEMIC EXCELLENCE / EXCELLENT TECHNICAL SKILLS

Academic and technical excellence refers to one's ability to achieve in an academic or technical environment.

This may be demonstrated by the submission and inclusion of; (if applicable)

- A School Reports
- B Examination results, including NCEA or Cambridge Exam results.
- C NZQA record of learning.
- D Letter of academic reference(s) from the Teacher, Lecturer, Dean, or Head of Department.
- E Recent school leavers must include a copy of their most recent final year report(s) and examination results.
- F Workplace assessments and training certificates if applicable
- G Any other documentation relevant to Academic study and achievement.

OTHER INFORMATION.

Please record in the Application any Community work, Community involvement, or social or sporting activities in the last five (5) years.

The more information that can be included will materially assist the Committee in their final decisions.

CHARACTER REFERENCE.

In addition to the information above, applicants must submit one (1) “Confidential” written reference. The person supplying the reference cannot be a member of the applicants family or someone who has supplied information for any other part of the application.

HOW MUCH IS THE BURSARY WORTH ?

The amount of the Bursary may vary dependant on the course of study, the standard of applicants, the amount of income available, but in general will be in excess of \$3000, and up to \$5000.

The Bursary is payable for one year only, or for the duration of the course of study if less than one year.

The Trust can award more than one applicant a Bursary at its discretion, dependant on the conditions above.

The Bursary is for the next year and will be allocated by the end of this year (2020), so that the recipient can plan for the academic year ahead.

Funds may be used for any item(s) which will assist the recipient in achieving the desired result for their academic studies.

CLOSING DATE;

Applications close no later than **THURSDAY 30th November 2023**, and must be in the hands of the Trusts Secretary by that date.

See contacts at the end of the Form.

PORT CHALMERS MARINE LODGE BURSARY

SUMMARY

- Bursaries are for School Leavers who have been resident in the wider Port Chalmers District (Defined as between St Leonards to Pūrākaunui) for a minimum of Three (3) years and who are still so resident. (Special circumstances will be considered)
- Preference will be given to recipients who are needful of assistance (for example from a single family or with limited financial backing) They will need to show a Financial need in their Application.
- Bursaries should be for people who are suitably qualified academically to ensure a reasonable chance of successfully completing their studies.
- Bursaries are not restricted to University study, and could be for education at a Polytechnic or other institution of equivalent status.
- Recipients would usually be restricted to the award once. Although special circumstances will entitle applicants to be considered for a second bursary; for example a handicapped person.
- The value of the Bursary each year is up to a maximum of \$5,000.
- Funds will be released in December 2023

In the first instance a request for an Application and Guidelines, outlining the method of applying and requirements should be made to;

The Secretary.
The Otago Masonic Charitable Trust
info.omct@xtra.co.nz
Ph 027 2213526
Web site - omct.co.nz

Applications CLOSE with the Secretary on
Thursday 30th November, 2023

Applications will be received digitally to the email address above.
Hard Copy can be delivered or sent to; **4 Kipling St, Waverley, Dunedin.**

If you have any questions please contact the Trust Secretary. (details as above)