



THE OTAGO MASONIC CHARITABLE TRUST

2024 APPLICATION FOR FINANCIAL ASSISTANCE

Full Name of Organisation	
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Location of your Organisation	
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Postal Address	
	Post Code:
Phone	Mobile:
email	Web site:

Contact Person	
Address	
Phone	email

Your Principal Activity	
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Are you a Branch of a National Organisation ?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
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Summarise briefly the purpose for which funds are being applied;
<i>Please also include a covering letter outlining details of your organisation and project.</i>

AMOUNT of assistance required from the Trust	\$
How much are you contributing ?	\$
Bank Account - Bank;	Number;

Have you applied for funding for this project elsewhere ?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
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If YES details

Continue over

PLEASE refer to enclosed “Notes for Guidance of Applicants” page attached.

*NOTE: Applications may be ruled invalid unless ALL questions are answered and the correct information accompanies the Application.
ALL APPLICATIONS TO BE SUBMITTED ELECTRONICALLY*

- CHECKLIST:**
- Copy of your LASTEST ANNUAL FINANCIAL RECORDS, attached.
 - Copy of your LASTEST ANNUAL REPORT, attached.
 - A brief background description about your organization.
 - Include a FULL explanation of what the funds requested will be used for, and what funds are already available for your project. (preferably included in your covering letter)
 - Details of the Total Price, Costings, and **Two Quotations.**
 - Full contact details
 - Application signed and dated.
- The more information you make available, the more it could help your application.*

*A ‘Covering’ Letter is generally of assistance to The Trust as a Summary.
If you have a question, please contact the Trust as per the list on the guidelines*

Funds to successful Applicants will be distributed by the end of May 2024

Please READ this Declaration and SIGN below;

We, the undersigned, hereby declare that the information provided in this application to be true and to the best of our knowledge, give assurance that any funds granted by The Otago Masonic Charitable Trust, will be used solely for the purposes for which they have been applied for, as indicated above, and as advised by the Trust when approving the grant.
We understand the Otago Masonic Charitable Trust is under no obligation to approve any or part of any application, and is not required to explain or justify the decision to approve or decline an application. We understand a list of successful applicants, and sums granted, may be made available to the public or media.

President / Chairperson; Date.

Secretary / Treasurer; Date

CLOSING DATE = SUNDAY 31 MARCH 2024

The Application Form, with supporting documentation, **must be received** by the Trusts District Secretary’s, no later than 31st March.
LATE APPLICATIONS WILL NOT BE CONSIDERED.

Applications to be sent via email to info.omct@xtra.co.nz;
See ‘Notes and Guidelines for Applicants’

For any Assistance, please contact the local Sub District Secretary, or any Masonic Lodge, or the Trust Secretary – 027 2213526 - email - info.omct@xtra.co.nz